

**HSS: Local Leadership and Ownership**

<b>City:</b>			
<b>Date of Assessment:</b>			
<b>Respondent:</b>		<b>Position:</b>	
<b>Assessor:</b>			

Verification criteria	Yes	No	NA	Comment
1. City Leadership Team organized with good representation from relevant stakeholders  <b>(Verify from steering/coordination meeting reports or other relevant documents)</b>				
2. Program implementation team meets quarterly (or as scheduled), with meeting minutes or notes written up  <b>(Verify from steering/coordination meeting reports or other relevant documents)</b>				
3. If relevant/expected in the local context, some members of CLT have received coaching/training or orientation to be master coaches/coaches and provide directives to their local teams  <b>(Verify from list of coaches/trainings attended)</b>				
4. Gaps and challenges in the FP/AYSRH program were identified in CLT meeting  <b>(Verify from workplan development process reports, steering/coordination meeting reports, or other relevant documents)</b>				
5. Action steps to address gaps and challenges were discussed in PIT meeting  <b>(Verify from steering/coordination meeting reports or other relevant documents)</b>				
6. Action steps identified from previous meeting/s were incorporated in plans and/or carried out  <b>(Verify from quarterly/annual workplans or other relevant documents)</b>				

<p>7. Coordination with partners was carried out, including private sector as appropriate</p> <p><b>(Verify from steering/coordination meeting reports or other relevant documents)</b></p>				
<p>8. Program implementation team operating with minimal support from TCI city manager/team</p> <p><b>(“Yes” would mean PIT is now capable of functioning effectively on its own)</b></p>				
<p><b>Total performance Score (Y/N%)</b></p>				

**Action Plan**

Gap Identified	Recommended action	Person responsible	Resources required	Timeline