

Whole Site Orientation

Whole site orientation (WSO) is an approach where every staff member at the health facility, regardless of their credentials, designation or academics, becomes a FP champion. All medical, non-medical and support staff, such as janitorial, security, admin and receptionists, are oriented with basic awareness of FP benefits, FP methods and potential side effects.



Step 1: Identify and develop a list of topics to be covered within a specific timeframe

Facility in-charges should plan a schedule of topics that can be completed within a specific time, preferably within a two-month period. Topics can be broad or specific, depending on what facility staff want to learn about and/or any identified knowledge gaps. A curriculum will be helpful as these training sessions are conducted during office hours.



Step 2: Develop content for each session

Develop relevant content aligned with the technical capacity and level of all staff members. One training session should be a maximum of 2 hours. Use graphics and provide simple IEC material, preferably in local language, to staff members as ready reference.



Step 3: Determine who will conduct the training

Trainers can be facility mentors, trainers and/or facility in-charge/managers, and they can take turns facilitating orientation sessions.



Step 4: Organize weekly sessions to learn about a single topic

Set aside a room/space at the health facility for weekly sessions. All participants should be able to see and hear the trainer and any presentations easily.

By the end of the orientation process:

- All staff working in the facility should be able to describe the benefits of FP to each other and clients.
- All staff working in the facility should know what types of FP services are offered in the health facility and know how to inform, counsel, refer, direct or provide clients with appropriate services, depending on their role.